



**CITY OF ALBEMARLE**  
**Rebate Request Form**



<b>SECTION 1    REBATE RECIPIENT INFORMATION</b>		<b>SECTION 2    SERVICE ADDRESS INFORMATION</b>	
NAME _____		LOCATION _____	
MAILING ADDRESS _____		_____	
CITY _____		_____	
STATE _____      ZIP _____		SERVICE ACCOUNT # _____	
PHONE _____			
<b>SECTION 3    TYPE OF INSTALLATION</b>			
INSTALLATION DATE _____			
APPLIANCE INSTALLED: <input type="checkbox"/> HEAT PUMP			
PROPERTY TYPE : <input type="checkbox"/> RESIDENTIAL <input type="checkbox"/> NEW CONSTRUCTION <input type="checkbox"/> OTHER			
<input type="checkbox"/> RENTAL <input type="checkbox"/> EXISTING CONSTRUCTION			
<b>REBATE AMOUNTS (PLEASE CHECK ONE)</b>			
		<b>Existing</b>	<b>New</b>
<input type="checkbox"/> 15.0 - 16.9 SEER		\$ 300.00	\$ 400.00
<input type="checkbox"/> 17 + SEER		\$ 400.00	\$ 400.00
<input type="checkbox"/> Geothermal		\$ 500.00	\$ 500.00
<b>HEATING/COOLING SYSTEM</b>			
TYPE OF HEATING SYSTEM REPLACED? _____		NEW MANUFACTURER _____	
NEW HEAT PUMP SEER RATING _____		NEW ODU MODEL # _____	
NEW HEAT PUMP SIZE IN TONS _____		NEW ODU SERIAL # _____	
AHRI REFERENCE # _____			
<b>SECTION 4    Contractor Information</b>			
Company Name _____		Contact Name/Title _____	Business Phone _____
I certify that all equipment information is accurate. I have read and understand all information and qualification standards and understand that Electricities and/or the City of Albemarle may verify all information that I have provided.			
Contractor Signature _____		Date _____	
<b>SECTION 5    Customer Acceptance of Terms</b>			
I certify that I have read and understand all information and qualification standards for the High Efficiency Heat Pump Rebate Program. I attest that all information is correct. I agree to the verification of the sales transaction, and all information submitted above and to the inspection of the equipment installation by the City of Albemarle.			
Customer Signature _____		Date _____	
<b>* Rebates will not be paid for incomplete applications. Did you:</b>			
<input type="checkbox"/> Include a copy of dated sales invoice?		<input type="checkbox"/> Include manufacturer efficiency documentation (AHRI certificate)?	
<input type="checkbox"/> Sign and date the application?		<input type="checkbox"/> Fill in equipment, customer and contractor information?	
<input type="checkbox"/> Have your contractor sign and date the application?		<input type="checkbox"/> Include your service account number?	
<input type="checkbox"/> Retain copies of all paperwork for your records?			
<b>For Office use only</b>			
Date Received _____		Rebate Amount(\$) _____	Field Inspection Date _____
Date Approved _____		Authorized Signature _____	